

### LIVING ROOM/FAMILY ROOM

- Clear coffee tables and end tables except decorative items.
- Clean floors thoroughly.
- Dust surfaces.
- Rearrange furniture to maximize space.
- Clear unnecessary wires, and electronics around TV.
- Remove personal photos if necessary.

### KITCHEN

- Remove papers, magnets, etc. from fridge.
- Remove appliances from counters that are not used on a daily basis. The more space the better.
- Remove food items from counters.
- Keep the sink clean and clear of dishes.
- Move any pet dishes out of sight.

### DINING ROOM

- Remove high chairs, extra dining chairs, and clutter. Decorative dishes or a table centerpiece is great.

### BEDROOM

- Clear dressers, nightstands, tables, etc. except for decorative items.
- Hide personal items, clothes baskets, storage containers, etc.
- Make bed with a nice comforter
- Remove any clutter furniture.
- Clear unnecessary wires and electronics around TV.
- Remove posters and photos if necessary.

*The key is to depersonalize your home. Garages and closets make great hiding places, if not a selling point of the property.*

### BATHROOM

- Thoroughly clean toilet and shower/tub.
- Remove or hide all personal items, toiletries, toothbrushes, garbage cans, shower caddies, mismatched bath rugs, used bath towels. Decorative towels are great.
- Clean mirrors and countertops.

### OFFICE

- Tidy desk and work areas, remove clutter
- Turn off computer screens.

### GENERAL INTERIOR

- Replace burnt light bulbs everywhere in the home. Try to match bulb colors within a room.
- Remove or hide all pet items from photo areas.
- Remove family photos if necessary.
- Trim any house plants.
- Clean dirty blinds, drapes, curtains, ceiling fans, and exposed window sills if necessary.

### OUTDOORS

- Make sure lawn is mowed, hedges are trimmed, and toys/pet belongings are hidden.
- Pressure wash if necessary.
- Hide trash cans, shoes, water hoses, unnecessary promotional signs, etc.
- Vehicles will need to be removed from the driveway for exterior photographs.

### UPON PHOTOGRAPHER ARRIVAL

- Turn **on** ceiling lights and lamps.
- Turn **off** ceiling fans and TV's.
- Leave blinds slightly open.
- Put garage door down/move vehicles.